**Iowa 21st Century Community Learning Centers**

**New Grantee and Staff Transition Committee**

***Meeting Agenda***

December 18, 2019

10:00am

Join by phone:

1-515-604-9985, passcode 123766

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**COMMITTEE MISSION:** This committee works to support sites in the first year of their grant as well as sites who have experienced staff transition. The overarching goal is to provide guidance and support for the main concepts of the grant including compliance, recruitment, retention, reporting, and other documentation.

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**2019-2020 COMMITTEE GOALS:**

* Meet every month.
* Answer questions in real time.
* Share successes/resources with all.

**ROSTER**

|  |  |  |
| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Allison Wilson | MICA | x |
| Alyssa Gearhart  Sue Thoms | North Fayette Valley CSD | x |
| Brandon Kirchoff | Andrew |  |
| Chelsea Szczyrbak | Boys & Girls Club of the Cedar Valley | x |
| Chris Hoover | Maquoketa CSD |  |
| Clarissa Thompson | MICA |  |
| Duane Willhite | North Fayette Valley CSD |  |
| Jennifer Hartman | Waterloo CSD |  |
| Jessie Stoffel | Council Bluffs CSD |  |
| Julia Brunner | MICA | x |
| Katelynn Fry | Andrew CSD | x |
| David Setzer | Boys & Girls Club of the Cedar Valley |  |
| Sally Diehl | DMPS | x |
| Savannah Stuckmayer | DMPS | x |
| Karissa Chaverria | DMPS | x |
| Megan Bogdan | YouthPort | x |
| Melissa Widel | Andrew CSD |  |
| Mohornes | Waterloo CSD |  |
| Nicole Schleif | Boys & Girls Club of Central Iowa | x |
| Kendra Allen | Boys & Girls Club of Central Iowa | x |
| Tara Notz | Maquoketa CSD |  |
| TJ Sommerfeldt | Waterloo CSD |  |
| Joe Maloney | Dubuque |  |
| Vic Jaras | IDOE | x |
| Crystal Hall | IAA | x |
| Other/Guests: |  |  |

**AGENDA ITEMS**

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| --- | --- |
| **Agenda Item** | **Notes** |
| What services can the Iowa Afterschool Alliance provide to better support your out of school time programming. | Highlight the components of the NEW Iowa Afterschool Alliance website which is:  <https://www.iowaafterschoolalliance.org/>  Discussion was had about the difference between advocacy and lobbying. Just a reminder that as a 21CCLC site, you have some limitations on the type of educating you can do with legislators. This role may also change once you “go home” and become a private citizen. We will look for some written guidance to share out with the group just in case there are questions about these roles.  The IAA in partnership with 21CCLC is also looking for ways to support the work done with the Dimensions of Success tool and framework along with additional STEM supports that are currently underway in Iowa. These additional supports include programming from NASA and from Harvard’s YouthAstro Net Program. More information to come on these including a session during the Impact conference this spring.  Reminders that Crystal is very open to feedback regarding these workshops and the benefits to you as new grantees or staff who have transitioned into existing roles. Feel free to reach out to me as we can always use these calls as a way to do Q&A with Vic, Crystal, and/or amongst yourselves. Additionally, Crystal shared that the PD Committee is looking to establish a platform on which you can post and answer in real time immediate questions you might have regarding concerns, resources, etc. |
| Links to paperwork can be found at:  [www.iowa21CCLC.org](http://www.iowa21CCLC.org) and on the Committees tab under New Grantee/Staff Transition. |  |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| January 23 | When the new year starts wearing off. How to recruit and retain youth in your out of school time program |  |  |  |

**UPDATES FROM VIC – The new electronic systems for payments and reimbursements requires a specific window of time to file your claims. Vic’s hands are more tied with the new system and therefore we need you to remember to be timely with your submissions. Please remember that you can reach out to Vic if you have questions or concerns.**

**Deb Schroeder is retiring but has worked on a document for Business Office support that details accounting rules and other fiscal guidance. This document is in the process of being approved and will be sent out to your site directors in January. Please remind those site directors that they should share this document with the Business Office or Fiscal Advisor for your organization.**

**NEXT MEETING DATE – All calls are at 10:00am**

**Friday, November 22 March – No Call**

**Wednesday, December 18 Thursday, April 23**

**Thursday, January 23 Thursday, May 28**

**Thursday, February 27 Thursday, June 25**

**ADJOURN**