**Iowa 21st Century Community Learning Centers**

**Family Engagement Committee**

***Meeting Agenda***

September 16, 2020

10:00am

Join by phone:

1-515-604-9985, passcode 123766

*Please mute your phones as to reduce background noise.*

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**COMMITTEE MISSION:** This committee focuses on strategies for family engagement, including identifying and sharing of best practices.

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**2020-2021 COMMITTEE GOALS:**

* Meet every other month.
* Share insights, successes, and resources with each other.
* Have 50% of your enrolled attendees’ families attend your engagement events.

**ROSTER**

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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Allison Furhmeister | Neighborhood Centers of Johnson County |  |
| Barb Schmitz | Oelwein CSD | x |
| Billy Stone | Oakridge Neighborhood Services | x |
| Dema Abussaf | South Union |  |
| Chris Hoover | Maquoketa CSD | X – left meeting |
| Christine Carlson | Storm Lake CSD |  |
| Clarissa Thompson | MICA |  |
| Cynthia Garcia | Beyond the Bell |  |
| Jessica Apetiza | SHIP/Beyond the Bell |  |
| Danielle Ruby | Des Moines Public Schools |  |
| Diana DeAnda | SHIP/Beyond the Bell |  |
| Jaquanda Franklin | Neighborhood Centers of Johnson Co. |  |
| John Spinks | Oakridge Neighborhood | X |
| Emi Banes | BGCCV |  |
| Gabi White | BGCCV |  |
| Jenna Carl | Burlington CSD | x |
| Kate Stockstell | Hamburg CSD | x |
| Linda Phillips | Des Moines Public Schools | X |
| Marla Theisen | Andrew CSD |  |
| Megan Bogdan | YouthPort/Tanager Place – Cedar Rapids |  |
| Megan Kruse | Council Bluffs | x |
| Nikki Clausen | Council Bluffs CSD |  |
| Sam Graeve | Audubon CSD |  |
| Stephanie Shavers | Operation Threshold – Waterloo | x |
| Virginia Kurth | Allamakee CSD | X |
| Bobbie Jo Sherridan | DMPS |  |
| Steph Stulken | KOC | X – left meeting |
| Melissa Williams | DMPS | x |
| Alyssa Gearhart | North Fayette |  |
| Vic Jaras | Iowa Department of Education | x |
| Crystal Hall | IAA | x |
| Emilee Harris | IAA | X |

**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Define FY21 Committee Goals | Ideas for potential goals:  #1 – Social/Emotional Support. Parents have gone through trauma and are scared. How can we as a committee address these concerns? Christine shared a document/article that she’d like everyone to look over and perhaps we could make one or more of these concepts into a goal?  John at Oakridge is offering an opportunity for parents to participate in social emotional supports. They are going door to door to let parents know that Oakridge is providing supportive services to receive TA, Educational support, breakfast and lunch because these parents have to work. There are other parents who don’t understand this virtual world and process. They are also working with parents to have a better understanding of what they need to be successful such as computers, food, utility support, resource guides, etc.  Stephanie with Waterloo is also providing those assistance programs in partnership with the Community Action Program. Schools make those referrals for families. This covers not only financial, but social emotional supports as well.  Vic is stating that they are trying to be as flexible as possible. Iowa has the highest percentage of working parents and now these kids are facing a double summer slide. Remember that Saturdays are allowed for 21st Century funds. You could take an opportunity to meet with families and count as your Family Engagement meetings as well as your hours for meeting with kids.  Churches can be a very good partner for sites to achieve social-emotional goals. They often provide space, food, supplies, etc.  Vic also suggests you contact the Iowa Department of Food and Nutrition. You can apply for the opportunity to pay for breakfast and lunch for not only your kids but for their siblings as well. <https://educateiowa.gov/pk-12/nutrition-programs>  **Committee voted yes to keep this goal and further develop at the November meeting to be held via Zoom so documents can be shared.**  #2 – Communicate to parents in a more personal manner the facts that the out of school time program is designed to be safe, interactive, and meeting their needs as a student and as a family. Consider phone calls vs. flyers, etc. Program response to when and if a youth or staff tests positive during out of school time.  Consider combining resources from our sites to make a template that anyone can use for better site to home communication. An example of including pictures and a social media approach was shared by John.  Change wording to Design Template(s) for better site to home communication for families including flyers, letters, social media posts, etc.  **Committee voted yes to keep this goal with rewording and share out materials.**  #3 – Consider sending out a form or survey to check in with families to see how they are doing and what they need. What are their concerns? What would make them more comfortable? Preferences: in-person or virtual? What to do if someone in their household tests positive for COVID-19.  Discussion regarding the follow up survey link that was sent out after the July meeting from John at Oakridge. Barb offered that her parents were given choices regarding busing (which was not a need this year), and they are using their social media pages and in-person communication to connect with parents. This might be a good model for those serving rural sites.  Billy suggests that we develop a generic survey and make available to all with the option and ability to tweak to their individual site needs. It would be helpful to have some really generic questions that we can look at statewide. Vic wondered if a survey would be considered a burden. Could we combine this with goal #2 and incorporate into that more personal response?  **Committee voted yes to design a survey template with 3-5 questions and then allow for additional site questions for a more individualized approach.**  #4 – Ideas for engaging families virtually in a fun and interactive way. Look at Oelwein’s Anytime Camp on their school website. They offered curbside pick-up for supplies to make these programs and then taught the lesson via Zoom. They had a great turnout for these events. Ask the Committee to come up with a list of activities they believe would be positive for families.  **Committee voted yes to keep this idea sharing up and going. We will also make sure that successful ideas are shared not only in notes, but with the network.** |
| Recent successes/stories/highlights and obstacles/barriers to success | Megan with Council Bluffs shared that they are doing a hybrid plan and to ensure safety they are communicating with parents by implementing safety measures.  Barb at Oelwein are meeting in pods and spread out into other buildings. Out of school programs are kept in these pods of 10-12 kids. This has been very challenging – it’s working but it’s hard to implement. Barb also shared that they have continued the Camp online for Family Engagement. They have continued the bag/supply pick up and then “teach” the lesson online.  John shared out that Oakridge reached out to the schools to develop a plan for working both on and off site as some buildings are still closed. They are currently averaging 25-30 students per day to access internet and other TA supports for online learning. Virtual check ins have also been happening. They are providing roughly 11 hours of programming daily for youth.  Stephanie shared out their success with their Jump Start program. Click here to view the video of their success.  Billy shared that their staff has had very positive parent interactions including computer assistance. |
| Other/Open Agenda | Vic shared that the USDOE will amend (with a waiver) the flexibility of out of school time hours. Each state will have to apply (Iowa is in progress). This will allow for program flexibility to hold programming 24/7. |

**WORK PLAN**

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| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| October 9, 2020 | All Committee members are asked to come up with 3-5 questions for Goal #3 | All Committee Members | Design a template for sites to replicate across the state with additional questions for individualized approach. |  |
| November 18, 2020 | Meet in November via Zoom to share documents and focus and define a more specific goal or goals on Goal #1 Social/Emotional support for families and parents | All Committee Members | Develop 1-2 more specific goals that focus on social emotional supports for parents. |  |

**NEXT MEETING DATE: November 18, 2020 at 10:00am.**

**ADJOURN**