**Iowa 21st Century Community Learning Centers**

**Professional Development Committee**

***Meeting Agenda***

June 5, 2020

9:00 – 10:00 a.m.

1-515-604-9985 passcode 123766

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**COMMITTEE MISSION:** This committee provides input and assists with outreach and professional development activities, such as the coordination of the spring annual out-of-school time conference, as well as the regional summer and fall workshops for the 21CCLC network and other out-of-school time providers.​

**2019-2020 COMMITTEE GOALS:**

1. **Develop an online platform for communicating with the network about best practices as well as a “safe” place to talk about individual site concerns.**
2. **To develop and implement a component of the Impact Afterschool Conference to highlight the network’s accomplishments through and Iowa Best Practices Day.**
3. **Present up to four workshops at the National Summer Institute in Baltimore in July highlighting Iowa’s top notch work in afterschool.**
4. **To develop and make live an online class for Local Evaluators.**

**ROSTER**

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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Heidi Brown | Des Moines Schools | X |
| Janay Jones | Iowa City Schools |  |
| Erica Naughton | Clinton Schools |  |
| Barb Schmitz | Oelwein Schools |  |
| Rhonda Nelson | Bettendorf Schools |  |
| Allison Fuhrmeister | Iowa City Schools (Neighborhood Centers of Johnson Co.) |  |
| Jennifer Watkins | Bettendorf Schools |  |
| Siera Whitlock | SHIP |  |
| Cassie Gerst | Burlington Schools | X |
| John Spinks | Oakridge Neighborhood |  |
| Dave Welter | Cedar Falls | X |
| Jenny Watkins | Bettendorf Schools | X |
| Additional Guests:  Vic |  | X |

**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Impact 2020 | Impact Updates  Tentatively Scheduled for September 30-October 3  Follow up from hotel re: crowds and social distancing  ISACA  Michelle Cummings  Virtual Platform  Crystal shared the “map” provided by the Hotel which shows tables spaced 6 feet apart which would limit our capacity to 198 people. Committee members expressed concern about the need for a 6 feet between people distance as well. Vic had shared that it is ok to purchase hand sanitizer and masks to keep people comfortable and safe.  The Committee expressed a desire to be proactive in our planning of this conference including dual effort in which we would provide both onsite learning and a virtual option for those who are more comfortable learning this way. An online option would expand our reach to new populations. Crystal will reach out to Steve with ISACA to see what their thoughts about this are. Additionally, the Mott Foundation has made available to Networks a virtual platform that could be used. Crystal will look into this to see how this option would play out. The Committee suggested that there would be tiered participation/registration costs - $x for in person attendance, $x for online, etc.  Crystal will put together a plan/run of show document with both options and will bring it back to the committee for review. She will work with Britney to make this happen. |
| Summer and Fall Institutes | Consider a change to spring?  Committee was open to this idea. Ideas for topics of discussion included a session on successes and challenges as well as data – how do we show effectiveness without the spring 2020 assessment? Perhaps looking at FAST scores to gauge improvement and include a track on how Community Partners can work with their District to get what they need.  This led to another discussion in which the committee talked through the concept of developing an assessment for afterschool programs as a standalone tool. We would assess at the beginning of the program and at the end of the program as a way of measuring growth. Crystal suggested that this tool include a training component for community partner sites who might not have specific experience in measuring academic progress. This idea will be taken to the Evaluation and Sustainability Committee to work on. Crystal reminded this committee that if they have an interest in working on this project crossing committees is absolutely fine.  The Committee felt that a survey of Directors might be beneficial on the logistics of moving these training to spring. Crystal will put together a survey and will run a draft past the committee prior to sending out to the Directors. We will ask questions about dates, logistics, etc. |
| FY21 PD Calendar | Additional conferences, trainings, or workshops that should be included?  Committee suggested that we should include ongoing PD opportunities such as You 4 Youth, archived Best Practice webinars and other supports on the 21CCLC site, the IAA and National Alliance. We will also include a description of regional trainings (ex. Conscious Discipline) and the opportunity for sites to share out regional training via the Network.  Crystal will make these edits and then these documents will be shared out with the Network and will be posted online as well as shared with the new Cohort 15 grantees. |
| Remote/Virtual PD Opportunities | Bi-monthly webinars through June then back to monthly schedule  June webinars will include a presentation from Britney Samuelson on the Mizzen App which was developed by the Mott Family Foundation. This will occur on the 9th. The June 23rd webinar will feature a guest from the Iowa Library Association who will be talking through virtual summer reading programs and other ways libraries across the state are supporting kids and families this summer. |
| Other:  Return to Learn Plan | Cassie is working on a Return to Learn plan for her afterschool program. They are creating three calendars next year with different scenarios. |

**WORK PLAN**

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| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
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**NEXT MEETING DATE: FY21 Dates to be sent out soon**

**ADJOURN**