**Iowa 21st Century Community Learning Centers**

**Evaluation and Sustainability Committee**

***Meeting Notes***

Thursday, December 19, 2019  
10:00 a.m. – 2:00 p.m.

**Location:** 2910 Westown Pkwy, Ste 302 West Des Moines, IA 50266

**Join by phone:** 1-515-604-9985, passcode 123766

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**COMMITTEE MISSION:** This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.​

**2019-2020 COMMITTEE GOALS:**

**ROSTER**

|  |  |  |
| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Kaitlin Schmidt | St. Mark Youth Enrichment | X |
| Amy Minteer | Iowa CIty Schools |  |
| Yolanda Shields | Des Moines Schools |  |
| Dom Shirley | Des Moines Schools |  |
| Chuck Benge | Fairfield Schools | X |
| Loras Osterhaus | Clinton Schools |  |
| Brittney Backes | Helping Services for Northeast Iowa |  |
| Beth Christoffer | Allamakee Schools | X |
| Jessie Stoffel | Council Bluffs Schools | X |
| Lynn Redenbaugh | Storm Lake Schools | X |
| Bryan Burton | Boys and Girls Clubs of the Cedar Valley | X (David Setzer) |
| Jenna Andrews | SHIP | X |
| Rhonda Nelson | Bettendorf Schools |  |
| Amy Whittington | Central Decatur Schools |  |
| Jennifer Watkins | Bettendorf Schools |  |
| Shaney Ford | Davenport Schools |  |
| Lisa Stevenson | Marshalltown Schools/MICA |  |
| Billy Stone | Oakridge Neighborhood Services |  |
| Ron Cravey | ERMS |  |
| Rusty Sinclair | ERMS |  |

**AGENDA ITEMS**

|  |  |
| --- | --- |
| **Agenda Item** | **Notes** |
| Local Evaluation | Local evaluation is due November 30th. Statewide data survey is due December 20th. |
| Director Needs | The Committee spent time going through the Statewide Survey to clarify questions and ensure that we are collecting the correct data. Britney and Crystal will make the edits to the survey and send it back out to the Committee. The Committee decided that it will submit an application to present at Impact in order to share best practices with the rest of the network and collect issues that need to be addressed. |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| January 28th | Make edits to Statewide Survey | Britney and Crystal | Edits will be made and Evaluation Committee will check for accuracy. |  |
| February 4th | Proposal for Impact Conference | Evaluation Committee | Evaluation Committee will create a presentation proposal during their committee call. |  |
|  |  |  |  |  |

**NEXT MEETING DATE**

**February 4th, 2020**

**ADJOURN**