**Iowa 21st Century Community Learning Centers**

**New Grantee and Staff Transition Committee**

***Meeting Agenda***

January 23, 2020

10:00am

Join by phone:

1-515-604-9985, passcode 123766

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**COMMITTEE MISSION:** This committee works to support sites in the first year of their grant as well as sites who have experienced staff transition. The overarching goal is to provide guidance and support for the main concepts of the grant including compliance, recruitment, retention, reporting, and other documentation.

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**2019-2020 COMMITTEE GOALS:**

* Meet every month.
* Answer questions in real time.
* Share successes/resources with all.

**ROSTER**

|  |  |  |
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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Allison Wilson | MICA | x |
| Alyssa Gearhart Sue Thoms | North Fayette Valley CSD | x |
| Brandon Kirchoff | Andrew |  |
| Chelsea Szczyrbak | Boys & Girls Club of the Cedar Valley |  |
| Chris Hoover | Maquoketa CSD |  |
| Clarissa Thompson | MICA |  |
| Duane Willhite | North Fayette Valley CSD |  |
| Jennifer Hartman | Waterloo CSD |  |
| Jessie Stoffel | Council Bluffs CSD |  |
| Julia Brunner | MICA | x |
| Katelynn Fry | Andrew CSD | x |
| David Setzer | Boys & Girls Club of the Cedar Valley |  |
| Sally Diehl | DMPS | x |
| Savannah Stuckmayer | DMPS | x |
| Karissa Chaverria | DMPS | x |
| Megan Bogdan | YouthPort  | x |
| Melissa Widel | Andrew CSD | x |
| Mohornes | Waterloo CSD |  |
| Nicole Schleif | Boys & Girls Club of Central Iowa | x- Katie as proxy |
| Kendra Allen | Boys & Girls Club of Central Iowa |  |
| Tara Notz | Maquoketa CSD |  |
| TJ Sommerfeldt | Waterloo CSD |  |
| Joe Maloney | Dubuque |  |
| Vic Jaras | IDOE | x |
| Crystal Hall | IAA | x |
| Other/Guests:  |  |  |

**AGENDA ITEMS**

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| --- | --- |
| **Agenda Item** | **Notes** |
| When the new year starts wearing off…how to recruit and retain youth in your out-of-school time program | Crystal reviewed highlights from the Iowa Afterschool Alliance’s Before and After School Program Development Guide as to the indicators of a high quality, engaging program. The full guide can be found here: <https://www.iowaafterschoolalliance.org/starting-a-program>After reviewing some key indicators of a quality program, the floor was opened to comments about things that have worked for participants in the past. Vic shared that “Incremental encouragement” was a strategy that worked very well when he was working with at-risk youth. These kids often have a history of not being successful with their academic work so by looking over their work, offering those words of encouragement, and using other peer support to build confidence and improve their self-esteem. Over time, these youth can become model students if given the support they need to be successful.Vic also added that in addition to the comments offered by Storm Lake as to how they recruit and retain youth, their peer helpers or peer mentor program has also had a lot of success to build the program up.Megan from YouthPort –shared that both their site directors have really good relationships with parents who have children in programming. These relationships were built through high levels of communications. Kids also like coming to programming because they are able to provide their input on activities, field trips, and enrichments. Vic highlighted that of enrolled youth, YouthPort has a 99% attendance rate. He went on to state that when you do extra things for kids, they will go the distance for you. By offering dinner nightly – which is done through a contract between YouthPort with District – this means higher attendance. Note: YouthPort is a collaboration with three organizations: Boys & Girls Club of the Corridor, Tanager Place, and YPN.A general reminder to the committee is that you should always feel free to bring questions to these calls. These are designed to highlight components of successful programming but also to be a place where you can get your questions asked and answered by Vic, Crystal and your peers.  |
| Links to the script and guide can be found at:[www.iowa21CCLC.org](http://www.iowa21CCLC.org) and on the Committees tab under New Grantee/Staff Transition.  |  |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| February 27 | Data Collection and Entry. What is the APR and the Local Evaluation document, what you need to collect now, and when should you plan to enter data with Crystal Hall and Tim Glenn |  |  |  |

**UPDATES FROM VIC –**

**NEXT MEETING DATE – All calls are at 10:00am**

**Friday, November 22 March – No Call**

**Wednesday, December 18 Thursday, April 23**

**Thursday, January 23 Thursday, May 28**

**Thursday, February 27 Thursday, June 25**

**ADJOURN**