**Iowa 21st Century Community Learning Centers**

**Professional Development Committee**

***Meeting Agenda***

February 7, 2020

9:00 – 10:00 a.m.

Join by Zoom:

1-515-604-9985 passcode 123766

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**COMMITTEE MISSION:** This committee provides input and assists with outreach and professional development activities, such as the coordination of the spring annual out-of-school time conference, as well as the regional summer and fall workshops for the 21CCLC network and other out-of-school time providers.​

**2019-2020 COMMITTEE GOALS:**

1. **Develop an online platform for communicating with the network about best practices as well as a “safe” place to talk about individual site concerns.**
2. **To develop and implement a component of the Impact Afterschool Conference to highlight the network’s accomplishments through and Iowa Best Practices Day.**
3. **Present up to four workshops at the National Summer Institute in Baltimore in July highlighting Iowa’s top notch work in afterschool.**
4. **To develop and make live an online class for Local Evaluators.**

**ROSTER**

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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Heidi Brown | Des Moines Schools | X |
| Janay Jones | Iowa City Schools |  |
| Erica Naughton | Clinton Schools |  |
| Barb Schmitz | Oelwein Schools |  |
| Rhonda Nelson | Bettendorf Schools | x |
| Allison Fuhrmeister | Iowa City Schools (Neighborhood Centers of Johnson Co.) | x |
| Jennifer Watkins | Bettendorf Schools | x |
| Siera Whitlock | SHIP |  |
| Cassie Gerst | Burlington Schools | X |
| John Spinks | Oakridge Neighborhood |  |
| Dave Welter | Cedar Falls | X |
| Vic Jaras | Department of Ed | x |

**AGENDA ITEMS**

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| --- | --- |
| **Agenda Item** | **Notes** |
| Impact 2020 | **Logistics:**  April 1-3, 2020  Holiday Inn on Merle Hay Road  Link went live on January 27, 2020  $125 for 21CCLC members, $150 for non-members  $150 for vendors, $100 for non-profit vendors  $65 room rate for attendees  $15.00 lunch for Directors attending the meeting on April 1st  **Schedule: See Draft Document**  Master of Ceremonies – Heidi Brown ☺  Keynote Speaker – Michelle Cummings, Training Wheels Inc.  Lunch Presentation – Girls Rock – may need to reach out to Heidi for help with getting them out of school for this event.  Lunch Awards – Andrew CSD  Link for nominees is out – share it far and wide  Closing Plenary – Dave is happy to step in and help again. Consider a video montage of youth talking about what afterschool programming means to them. Videos can be sent from across the state to share out. Heidi will reach out to Leah Waughtal and make the ask.  April 1st  Required 21CCLC Director’s Meeting: 10:00-1:00  Pre-conference workshop – STEM using DoS: 1:00-4:00  April 2nd  “Traditional” schedule with breakfast, keynote, 90 minute presentations, lunch with performances: 8:00-5:15  April 3rd  “Lightning” schedule with breakfast, 45 minute presentations by grantees and/or experts, closing plenary, drawing for prizes. 8:00-12:30.  Consider using a Shared Drive to access their presentation materials. This could be done and be helpful. When there is no Power Point, we could consider recording. Could consider asking an afterschool program to do the video. Ask the presenter to provide a one pager of take aways if there is no power point. |
| Slack Platform | On hold |
| Online Evaluation Training | **Placeholder so we don’t forget!**  Vic had asked Michelle about putting together an online class for local evaluators so he had ERMS put together the videos that are currently on the iowa21cclc.com website. These would be put onto an existing platform held by SPPG and the IAA for easier access. This item can hold until after Impact but he would like the class to go live by Sept. 2020. |

**WORK PLAN**

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| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
| ASAP | Shore up Impact workshops | Crystal |  |  |
| ASAP | Follow up with Leah for Closing Plenary | Heidi |  |  |
| February 21 | Test the Slack platform | Heidi then the rest of the committee |  |  |
| Bi-weekly until Impact | Check in with Andrew re: awards | Crystal |  |  |
| ASAP | Pull together existing videos and any videos that might be able to be used for Vic in Washington D.C. next week AND at Impact and email those to Crystal | Committee - All |  |  |
| Feb. 28, 2020 | Consider putting together a presentation form the Summer Symposium in Baltimore that will be held July 15 and 16. | Committee – All |  | please go to <http://21stcclc.leedmci.com/CFPIntro.aspx> |

Vic also asked if anyone had video clips that could be sent to him to share in Washington D.C. next week. If the committee has video, can you please get that to Vic ASAP.

Vic sent an email about doing a session at the Summer Symposium in Baltimore. Please consider submitting a presentation proposal. This is in July.

**NEXT MEETING DATE: March 6 and March 27, 2020 (if needed)**

**ADJOURN**