**Iowa 21st Century Community Learning Centers**

**Evaluation Committee**

***Meeting Agenda***

April 2, 2024
10:00AM

Join Zoom Meeting

<https://us06web.zoom.us/j/91999007996?pwd=TytSNkdtOWhBajh4QUtwRllYNDNVUT09>

Meeting ID: 919 9900 7996 | Passcode: 667606

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**COMMITTEE MISSION:** This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.​

**ROSTER**

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| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Abby Kempema | SHIP |[ ]
| Billy Stone | Oakridge Neighborhood |[ ]
| Bryan Burton  | Cedar Valley Clubs |[x]
| Catherine Wedemeier | Oelwein CSD  |[ ]
| Elana Harm  | Council Bluffs CSD |[ ]
| Erin Brookshire | Fort Dodge CSD |[x]
| Kaitlin Schmidt | St. Mark Youth Enrichment  |[x]
| Linda Phillips | DMPS  |[x]
| Lynn Redenbaugh  | Storm Lake CSD |[x]
| Vic Jaras | IDOE  |[x]
| Tani Harris | Council Bluffs CSD |[ ]

**AGENDA ITEMS**

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| **Agenda Item** | **Notes** |
| Evaluation Reminders:  | 21 APR Windows Dates: **Window 1** • Activities • Staffing • Participation August 22, 2024 – November 13, 2024 **Window 2** • Outcomes • State certification November 14, 2024 – March 22, 2025  Committee Chair Kaitlin provided reminders about the APR window dates, emphasizing that these dates cannot be extended. Vic recommended that grantees add reminder notifications to their calendars. |
| Inter-Committee Communication Update  | IAA staff provided an update on the inter-committee communication form. They will keep committee chairs informed about the topics discussed in other committees. Meeting notes, recordings, and a brief summary will be shared on the 21st Century website. Additionally, the brief summaries from each committee will be shared at the Director’s meetings. |
| June Focus Area:Statewide report discussion, Evaluation timeline | The statewide report is still being finalized. Due to requested extensions it has caused a delay in the finalization of the report. Vic provided a brief update on some of the report findings. Evaluation timeline can be found on the committee guide. Local evaluations are due Nov 30th.  |
| [Updated Guidance for 21CCLC Evaluation](https://drive.google.com/file/d/1_DSuaSKzadGfORbnCnyENqpfLjqwIa7z/view?usp=drive_link)  | Vic reminds grantees that performance indicators and measures are tracked based on student success and improvement over time. A description of how evaluation data will be collected.  |
| Additional Resources:  | [How to Develop a Program Logic Model (evaluation.gov)](https://www.evaluation.gov/assets/resources/Resource_How%20to%20Develop%20a%20Program%20Logic%20Model.pdf)[Microsoft PowerPoint - Managing an External Evaluation](https://www.evaluation.gov/assets/resources/Resource_How%20to%20Manage%20an%20External%20Evaluation.pdf)IAA staff shared additional resources with grantees to use in conjunction with the resources on the Iowa21cclc website.  |
| Other: | Registration for the 2024 Impact Afterschool Conference is now live! Impact Afterschool Conference Date: Thursday, September 26 & Friday, September 27, 2024 Location: Stoney Creek Hotel Des Moines-Johnston[Conference Participant Registration](https://lp.constantcontactpages.com/ev/reg/v4bh4xw)[Presentation Proposal Form](https://forms.gle/4AqFcCsB5qKBsGBt9)  [Exhibitor Registration Link](https://lp.constantcontactpages.com/ev/reg/44n2me5)  |

**WORK PLAN**

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| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
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**NEXT MEETING DATE: Tentatively August 6th, 2024**

**ADJOURN**