**Iowa 21st Century Community Learning Centers**

**Evaluation Committee**

***Meeting Agenda***

April 2, 2024  
10:00AM

Join Zoom Meeting

<https://us06web.zoom.us/j/91999007996?pwd=TytSNkdtOWhBajh4QUtwRllYNDNVUT09>

Meeting ID: 919 9900 7996 | Passcode: 667606

----------------

**COMMITTEE MISSION:** This committee provides insight on state evaluation and resources around evaluation for programs and resources for sustainability. The committee reviews out-of-school time data, such as the annual Statewide Afterschool Report and provides input on the statewide survey for local 21CCLC programs.​

**ROSTER**

|  |  |  |
| --- | --- | --- |
| NAME | SITE/SCHOOL | MARK FOR ATTENDANCE |
| Abby Kempema | SHIP |  |
| Billy Stone | Oakridge Neighborhood |  |
| Bryan Burton | Cedar Valley Clubs |  |
| Catherine Wedemeier | Oelwein CSD |  |
| Elana Harm | Council Bluffs CSD |  |
| Erin Brookshire | Fort Dodge CSD |  |
| Kaitlin Schmidt | St. Mark Youth Enrichment |  |
| Linda Phillips | DMPS |  |
| Lynn Redenbaugh | Storm Lake CSD |  |
| Vic Jaras | IDOE |  |
| Tani Harris | Council Bluffs CSD |  |

**AGENDA ITEMS**

|  |  |
| --- | --- |
| **Agenda Item** | **Notes** |
| Evaluation Reminders: | 21 APR Windows Dates:  **Window 1** • Activities • Staffing • Participation August 22, 2024 – November 13, 2024  **Window 2** • Outcomes • State certification November 14, 2024 – March 22, 2025  Committee Chair Kaitlin provided reminders about the APR window dates, emphasizing that these dates cannot be extended. Vic recommended that grantees add reminder notifications to their calendars. |
| Inter-Committee Communication Update | IAA staff provided an update on the inter-committee communication form. They will keep committee chairs informed about the topics discussed in other committees. Meeting notes, recordings, and a brief summary will be shared on the 21st Century website. Additionally, the brief summaries from each committee will be shared at the Director’s meetings. |
| June Focus Area: Statewide report discussion, Evaluation timeline | The statewide report is still being finalized. Due to requested extensions it has caused a delay in the finalization of the report.  Vic provided a brief update on some of the report findings.  Evaluation timeline can be found on the committee guide. Local evaluations are due Nov 30th. |
| [Updated Guidance for 21CCLC Evaluation](https://drive.google.com/file/d/1_DSuaSKzadGfORbnCnyENqpfLjqwIa7z/view?usp=drive_link) | Vic reminds grantees that performance indicators and measures are tracked based on student success and improvement over time. A description of how evaluation data will be collected. |
| Additional Resources: | [How to Develop a Program Logic Model (evaluation.gov)](https://www.evaluation.gov/assets/resources/Resource_How%20to%20Develop%20a%20Program%20Logic%20Model.pdf)  [Microsoft PowerPoint - Managing an External Evaluation](https://www.evaluation.gov/assets/resources/Resource_How%20to%20Manage%20an%20External%20Evaluation.pdf)  IAA staff shared additional resources with grantees to use in conjunction with the resources on the Iowa21cclc website. |
| Other: | Registration for the 2024 Impact Afterschool Conference is now live!  Impact Afterschool Conference  Date: Thursday, September 26 & Friday, September 27, 2024  Location: Stoney Creek Hotel Des Moines-Johnston  [Conference Participant Registration](https://lp.constantcontactpages.com/ev/reg/v4bh4xw) [Presentation Proposal Form](https://forms.gle/4AqFcCsB5qKBsGBt9)   [Exhibitor Registration Link](https://lp.constantcontactpages.com/ev/reg/44n2me5) |

**WORK PLAN**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Deadline** | **Activity** | **Who’s Responsible** | **Outcome Expected** | **Notes for Implementation** |
|  |  |  |  |  |
|  |  |  |  |  |

**NEXT MEETING DATE: Tentatively August 6th, 2024**

**ADJOURN**